ILLINOIS ARTS COUNCIL

PROGRAM GRANT
APPLICATION REVIEW MEETING 2011
(AUDIO CONFERENCE CALL)

WELCOME

Welcome to this Illinois Arts Council Program Grant review meeting. We appreciate your interest in the peer panel review process; it is the backbone of the Council's grantmaking process. This review meeting will be conducted by audio conference call.

The recommendations made today by the panel are only the first step in the grantmaking process. Applicants are not notified of dollar amounts until after the IAC tri-annual meeting scheduled for August, 2011 Staff will be available to review the panel's notes with the applicants after that date.

MEETING PROCEDURES

Each application will be reviewed by the panel in the order it appears on the summary sheet. IAC staff will present all applications and supply additional information to the panel as needed. Panelists received the applications, for their review, at least two weeks prior to the meeting.

Council members, staff, and panelists affiliated with an applicant will be asked to disconnect from the conference call during the discussion of that application. They will be reconnected at the completion of the discussion.

The panel then discusses the merits of the application. The criteria for panel review are considered during this discussion.

Neither panel member nor staff may address questions directly to an applicant or representatives present at the meeting. Audience members' phone lines will be muted during the panel discussion.

When the panel has completed discussing an application, the chairperson will call for a vote. At the conclusion of the review meeting all votes are collected and averaged. The final average is used to arrive at funding recommendations. During the tri-annual meeting, panel Chairs will make recommendations to the Council for final approval.

Again, thank you for joining us today!