

**Final Report  
Grantee Information**

**FY 2014**

**Arts and Foreign Language  
Planning Grant**

Final reports are due within 30 days after the ending date on the Grant Agreement. NOTE: This is a standard form. Some lines may not be applicable.

This report must show completely and accurately how the program actually occurred. This information is necessary to accomplish the statutory purposes outlined under Chapter 20 ILCS 3915. Disclosure of information is required. Failure to provide requested information will result in this form not being processed.

Reports must be complete and signed by the Superintendent or Authorized Official. Complete this PDF form and save it. The completed form should be named with your grant number (such as: 20131234). Email the completed form to Jerome Grand (jerome.grand@illinois.gov) and Pius Zacharias (pius.zacharias@illinois.gov). Consult IACA staff if you have questions.

DISTRICT NAME AND NUMBER	GRANT NUMBER
ADDRESS	CITY
INDIVIDUAL COMPLETING THIS FORM	TELEPHONE
TITLE OF FUNDED PROJECT (E.G., AFL ARTS PLANNING)	ENDING DATE

**Final Report Summary:**

(GRA) IACA Grant Amount Awarded	\$ _____
(EXP) Total Cash Expenses	\$ _____
(INK) Total In-Kind Contributions	\$ _____
(SPE) IACA Grant Amount Spent	\$ _____
(INC) Total Cash Income	\$ _____
(IND) Total Individuals Benefiting from Project	# _____
(YTH) Children Benefiting from Project	# _____
(ART) Artists Participating in Project	# _____
(VOL) Total Volunteers Participating in Project	# _____

**Certification**

The undersigned, being an authorized agent on behalf of the "Grantee", hereby certifies that:

1. The information detailed on this Final Report is fairly stated and complies with the rules of the State of Illinois' Grant Recovery Act, and all the grant conditions referenced on Illinois Arts Council Agency's Grant Agreement.
2. All of the information cited herein can be verified by accounting records and other financial information of the Grantee, and will made available to the Illinois Arts Council Agency or designated representative upon request.

AUTHORIZING OFFICIAL SIGNATURE	NAME & TITLE	DATE
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## ILLINOIS ARTS COUNCIL AGENCY

Final Report  
Financial Section

FY 2014

Arts and Foreign Language  
Planning Grant

Show income and expenses related to the funded planning project.

1. IACA Grant Amount Awarded \$\_\_\_\_\_ (GRA)

**INCOME**

2. Federal Support \$\_\_\_\_\_

3. State / Regional Support (do not include this IACA grant) \$\_\_\_\_\_

4. Local / Municipal / County Support \$\_\_\_\_\_

5. Corporate Contributions / Support \$\_\_\_\_\_

6. Foundation Contributions / Support \$\_\_\_\_\_

7. Individual Contributions / Support \$\_\_\_\_\_

8. Other Revenue \$\_\_\_\_\_

9. District Cash Contributions \$\_\_\_\_\_

10. IACA Grant Amount Spent \$\_\_\_\_\_ (SPE)

11. Total Cash Income (sum 2 – 10) \$\_\_\_\_\_ (INC)

**EXPENSES****Cash Expenses****In-Kind Contributions**

Improvement of Instruction Services (function #2210)

12. Salaries (Object 100) \$\_\_\_\_\_ \$\_\_\_\_\_

13. Employee Benefits (Object 200) \$\_\_\_\_\_ \$\_\_\_\_\_

14. Purchased Services (Object 300) \$\_\_\_\_\_ \$\_\_\_\_\_

15. Supplies &amp; Materials (Object 400) \$\_\_\_\_\_ \$\_\_\_\_\_

General Administration Capped at 5% (function #2300)

16. Salaries (Object 100) \$\_\_\_\_\_ \$\_\_\_\_\_

17. Employee Benefits (Object 200) \$\_\_\_\_\_ \$\_\_\_\_\_

18. Purchased Services (Object 300) \$\_\_\_\_\_ \$\_\_\_\_\_

19. Supplies &amp; Materials (Object 400) \$\_\_\_\_\_ \$\_\_\_\_\_

Payments to Other Edu. and Gov. Units (function #4000)

20. Purchased Services (Object 300) \$\_\_\_\_\_ \$\_\_\_\_\_

TOTAL Cash Expenses (sum Cash Expenses 12 – 20) \$\_\_\_\_\_ (EXP)

TOTAL In-Kind Contributions (sum In-Kind Contributions 12 – 20) \$\_\_\_\_\_ (INK)

## ILLINOIS ARTS COUNCIL AGENCY

Final Report  
Individuals Benefiting from Project

FY 2014

Arts and Foreign Language  
Planning Grant

### Benefit and Participation Information

1. Number of teachers involved in the planning process \_\_\_\_\_
2. Number of administrators involved in the planning process \_\_\_\_\_
3. Number of volunteers (e.g., parents) involved in the planning process \_\_\_\_\_ (VOL)
4. Number of artists involved in the planning process \_\_\_\_\_ (ART)
5. Number of other individuals involved in the planning process \_\_\_\_\_
6. Number of students / children involved in the planning process \_\_\_\_\_ (YTH)
7. Total individuals benefiting from project (sum 1 – 6) \_\_\_\_\_ (IND)

### National Endowment for the Arts:

The following two questions are part of a data collection project that documents national trends of grants in the arts. Compliance is required by the National Endowment for the Arts. The Illinois Arts Council Agency will not use this information during the grantmaking process. Districts receiving planning grants for arts disciplines are required to answer the following questions.

**NEA1.** Using the characteristics listed below, please indicate the predominant racial characteristics of your organization. If at least 50 percent of your organization's staff, board of directors, or membership belongs to one of the listed categories, then check that category. If none of these apply, check "99."

- |   |  |
|---|--|
| <input type="checkbox"/> A. 50% or more Asian   | <input type="checkbox"/> N. 50% or more American Indian/Alaska Native    |
| <input type="checkbox"/> B. 50% or more Black/African American  | <input type="checkbox"/> P. 50% or more Native Hawaiian/Pacific Islander |
| <input type="checkbox"/> H. 50% or more Hispanic/Latino   | <input type="checkbox"/> W. 50% or more White                            |
| <input type="checkbox"/> 99. No single group listed above represents 50% or more of our staff, board, or leadership |  |

**NEA2.** If the majority of the grant activities are intended to involve or act as a clear expression or representation of the cultural traditions of one particular group, or deliver services to a designated population, check that group's code from the list below. If the grant is not designed to represent or reach any one particular group, check "99."

- |  |  |
|--|--|
| <input type="checkbox"/> A. Asian                  | <input type="checkbox"/> N. American Indian/Alaska Native    |
| <input type="checkbox"/> B. Black/African American | <input type="checkbox"/> P. Native Hawaiian/Pacific Islander |
| <input type="checkbox"/> H. Hispanic/Latino        | <input type="checkbox"/> W. White                            |
| <input type="checkbox"/> 99. No single group       |  |

**Final Report  
Overview****FY 2014****Arts and Foreign Language  
Planning Grant**

Attach a copy of an action plan that identifies programmatic goals and objectives developed through analysis of the curricular needs and describes how the resulting program will be implemented. Include the approach to allocating resources and securing other external support in order to sustain the program over time.

Summarize the results of the planning process. Specific details should be discussed in the Goals and Objectives section of this report. Limit summary to one page.

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Final Report  
Planning Review Process

FY 2014

Arts and Foreign Language  
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**CHART A: Planning Process Effectiveness** . Evaluate the effectiveness of the planning process you have completed by describing the outcome of each activity under the objectives that were in the original application. In your evaluation, describe the success or failure of each activity.

OBJECTIVES	OUTCOME OF ACTIVITIES	SUCCESS OR FAILURE EVALUATION

Final Report  
Planning Review Process

FY 2014

Arts and Foreign Language  
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OBJECTIVES	OUTCOME OF ACTIVITIES	SUCCESS OR FAILURE EVALUATION

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Planning Review Process

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**CHART B: District Personnel Report.** In the chart below, write the name, title (i.e., teacher, administrator, superintendent, student), and the role each played in the planning process (i.e., committee member, researcher, workshop participant).

	NAME	TITLE	ROLE
ADMINISTRATORS			
FACULTY			
STUDENTS			
OTHER			

ILLINOIS ARTS COUNCIL AGENCY

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Planning Review Process

FY 2014

Arts and Foreign Language  
Planning Grant

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FACULTY			
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Planning Review Process

FY 2014

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FACULTY			
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OTHER			

ILLINOIS ARTS COUNCIL AGENCY

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	NAME	TITLE	ROLE
ADMINISTRATORS			
FACULTY			
STUDENTS			
OTHER			

Final Report  
 Planning Review Process

FY 2014

Arts and Foreign Language  
 Planning Grant

**CHART C: Resources Report.** In the chart below, write the names of the non-district human resources (i.e., parents, community representatives, consultants), and materials (i.e., books, program materials) that were used in the planning process.

CATEGORY	DESCRIPTION	COST
HUMAN RESOURCES		
MATERIAL RESOURCES		
OTHER		

Final Report  
 Planning Review Process

FY 2014

Arts and Foreign Language  
 Planning Grant

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Planning Review Process

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CATEGORY	DESCRIPTION	COST
HUMAN RESOURCES		
MATERIAL RESOURCES		
OTHER		

**ILLINOIS ARTS COUNCIL AGENCY**

**Final Report  
Action Plan**

**FY 2014**

**Arts and Foreign Language  
Planning Grant**

**Goals and Objectives:** Using your Action Plan, complete a chart for each goal and objective describing your future plans as a result of the planning process you have concluded.

Goal: \_\_\_\_\_

Objective: \_\_\_\_\_

STRATEGY	RESPONSIBLE PERSONNEL	TIMELINE	BUDGET	DATA COLLECTED
STRATEGY	RESPONSIBLE PERSONNEL	TIMELINE	BUDGET	DATA COLLECTED

ILLINOIS ARTS COUNCIL AGENCY

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Action Plan

FY 2014

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Planning Grant

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**ILLINOIS ARTS COUNCIL AGENCY**

**Final Report  
Action Plan**

**FY 2014**

**Arts and Foreign Language  
Planning Grant**

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Objective: \_\_\_\_\_

STRATEGY	RESPONSIBLE PERSONNEL	TIMELINE	BUDGET	DATA COLLECTED
STRATEGY	RESPONSIBLE PERSONNEL	TIMELINE	BUDGET	DATA COLLECTED

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